

Form A
Proforma for common Information of organization promoting various
Colleges/ institutes for the year 2011-12
(Information of the Trust)
MCA Course

1	Name of the Trust / Society	Central Hindu Military Education Society			
2	Address (with pin code)	Bhonsala Bhavan, Dr. Moonje Marg, Rambhoomi, Nashik – 422 005			
	Telephone No.(with STD code)	(0253) 2309600, 2309601			
	Fax No.(with STD code)	(0253) 2309601			
	E-mail ID	chmesnd_b@rediffmail.com			
	Website	www.bhonsalaschool .com			
3	Registration No. of the trust	781/1935-36			
4	Year of Establishment of the Trust	1937			
5	Name of the Trustees	Enclose list (Anx- I)			
6	Names of all the educational institution established/funded/ operated by the Trust/ Society	(Anx – II)			
7	Name of the Courses	(Anx- III)			
8	Annual financial report of Trust/ Society for last 2 years	Attach certified audited copy (Anx-IV) Audit report of Society for 2010-11 consolidation is in process.			
9	Details of the Land				
Sr. No.	Particular	Area (in Sq. Mtr.)		cost of acquisition (Rs. In Lakhs)	Extent of Subsidy/concession
		As per norms	Available		
College / Institute					
	Land	1.5 Acer	1.5 Acer	Demarked by Society	
D	Free Hold	-	-	-	-
	a. Govt.	-	-	-	-
	b. Others	-	-	-	-
	Total	1.5 Acer	1.5 Acer	Demarked by Society	
2)	Lease Hold	-	-	-	-
	a Govt.	-	-	-	-
	b Others	-	-	-	-
	Total	-	-	-	-
<i>Note : Please give separately the details for each college / Institute.</i>					

10	Whether Income tax return filed every year by the trust	Yes		
11	Status of the Building :			
a)	If Rented	College / Institute	Other	Total
	Built up Area (In Sq. Mtr.)	N.A.	N.A.	N.A.
	Annual rent (Amt, in Rs.)	N.A.	N.A.	N.A.
b)	If owned	College / Institute	Other	Total
	Built up Area (In Sq. Mtr.)	1620 SQM	--	1620 SQM
	Cost (Amt, in Rs.)	22854233.00	-	22854233.00
12	Built up Area required Available as per AICTBPCI/COA			
a)	if Rented	college / Institute	Other	Total
	Built up Area (In Sq. Mtr.)	-	-	-
b)	If owned	college / Institute	Other	Total
	Built up Area (In Sq. Mtr.)	1620 SQM	--	1620 SQM

Date:- 29.06.2011

Place:- Nashik

Sign &

Designation of the Trustee

Form B

**Proforma for information of Technical Education Institutes
(Health Science Course and Technical Degree and Diploma and MCA post graduation Course)
FOR THE ACADEMIC YEAR 2011-12.**

(Information of the Institute to be filled with the Form A and for each course separately)

Name of the Trust / Society	Central Hindu Military Education Society, Nashik	
Name of Course	Master in Computer Applications (MCA)	PG

(a) Whether accreditation given by NBA?	No	if yes Grade	Year	NA
(b) Whether gradation given by Govt. of Maharashtra?	Yes	if Yes, Grade	recognition	
(c) Status of Institution	Non- Minority (Un- Aided)			

(Gradation as on 19.8.2003 vide G.R. No. TEC-2003/ (212/03) / TE 1, dated 19.8.2003.)

1.	Name of the College/Institute	Dr. Moonje Institute of Management & computer Studies				
	Address (with Pin code)	Rambhoomi, Bhonsala Military College campus, Gangapur Road, Nashik - 422005				
	Telephone No. (with STD code)	(0253) 2309617, 6519128, 2342840				
	Fax No.(with STD code)	(0253) 2342840				
	E-mail ID	moonje_institute@rediffmail.com				
	Website	www.moonjeinstitute.com				
2.	Name of the Director / Principal of the College/ Institute					
3.	Sanctioned Intake capacity as per AICTE/PCI/COA/ University	60 (Sixty)				
4.	(A) Total No. of Students for the Course (Excluding PIO / Foreign National Students)	I Year	II Year	III Year	IV Year	V Year
		60	30	49	--	--
	(B) Total No PIO / Foreign National Students for the Course - N.A.	--	--	--	--	--
5	(a) Year of commencement of the College/Course	2004-2005 (AICTE)				
	(b) Year of commencement of Hospital, in case of Health Science Course	--				
	(c) Year of recognition by respective council	2004-2005				
6	Name of the University to which this course is affiliated	University of Pune, Pune				
7	Whether Permitted by State Govt.	Yes	TEM-2004/(253/04)/TANSHI-1			
		<i>(if yes, attach a copy of G.R. granting permission to start the college) (Anx- V)</i>				
8	Whether Hostel Facility is available If yes, mention capacity	Yes				
		Boys	15			
		Girls	15			
		Total Capacity	30			

9	Total No. of laboratories in the Department - 1	Name of laboratory			Cost of equipments Rs. In Lakhs		
	Total cost of equipments in the department				12,88,286.00		
10	Total Cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition	a)UG	NA		NA		
11	Total Cost of equipments in the Department including software (Rs. In Lakhs) in Working Condition	b)PG	13,04,912.00		13,04,912.00		
12	a) Whether library facility is available (Departmental) Excluding Central Library if yes give detail - NO	No. of Titles			NA		
		No. of Books available			NA		
		No. of Journals subscribed in current year			NA		
	b) Carpet Area in Use for Library (in Sq. Mtr.)	NA					
	c) Facilities in Department - Library-NA	1.	-				
2.		-					
13	No. of Staff - N. A.	Attach subject wise detailed statement of teaching & non teaching staff in the following format					
Teaching Staff		As per Council norms	Filled Post			Total Filled	Vacant Posts
			Regular	Ad-hoc	Contract		
a) Professors		00	00	00	00	00	
b) Assistant Professors/HOD		03	01	00	00	02	
c) Lecturers		08	02	05	00	01	
List of approved Staff by the University		Attach subject wise detailed statement of approved teaching staff with letter of Approval from authority					
		Sanctioned Intake			Students on roll		
Student - Teacher Ratio		60			60+30+49=139		
a) With approved staff		1:20			139		
b) With (approved ad-hoc + contract) staff		1:7.5			-		
Non Teaching Staff (In the Department Attach list)		As per council norms	Filled Post			Total Filled Posts	Vacant Posts
			Regular	Ad-hoc	Contract		
a) Technical		02	02	00	00	00	
b) Non-Technical		04	04	00	00	00	
c) Class - IV		06	06	00	00	00	

Ratio of Non -Teaching - Teaching staff	1:9
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Note; please separately indicate common staff, teaching and non-teaching declared as separately employed for various colleges/course.

14	Staff in the Library Department if any	Give details of staff in Library Department with posts and scale, nature of appointment (1-Librarian, 2 Library Asst., 1 Lib. Attendant)
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15	Salary given to the staff (Whether it is as per 5th Pay commission /any other norms)	Yes If Yes : a) Attach Salary Cert. of March 2011 b) Attach Certified copy of Form-16 A of each Employee
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16 Whether Building is owned / Rental by College / Institute : Owned

a) If owned Built-up area in 1620 sq. mtr.		College / Institute	Others	Total
	Capital investment (Amount Rs. in Lakhs)	-	-	86.95 lacs
	Recurring annual expenditure (Amount Rs. In Lakhs)	-	-	-

b) If Rental Built-up area in sq. mtr.		College / Institute	Others	Total
	Annual Expenditure (Amount Rs. In Lakhs)	NA	NA	NA

17	Mention relation of the landlord with the College/ Institute, if any	Parent Society
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18 Financial Information

Annual Income (Rs. in lakhs) (attach certified audited statement showing income from all sources of last two years i.e. 2009-2010, 2010-11) – **AUDITED FINANCIAL STATEMENT ATTACHED.**

a) College /Institute		Approved Course		Non approved other
		Under Graduate	Post Graduate	
	Tuition Fees			
	Development Fee			
	Gymkhana Fee			
	Training & Placement Fee			
	Library Fee			
	Laboratories Fee			
	Internet & Email facility fee			
	Cultural activity fee			

	Forms & Brochure Fee			
	Exam. Fee			
	By way of Fine & Penalty			
	Any other fee			
	Total (a)			
b) General		Approved Course		Non approved other Courses
		Under Graduate	Post Graduate	
		Donation		
		Interest		
		Dividend		
		Other Misc.		
	Total (b)			
Grand Total (a + b)				

* Please give the break-up of Income course wise and discipline-wise

Annual Expenses (Rs. in lakhs) (attach audited statement showing expenditure from all sources of last two years i.e. 2009-2010, 2010-2011.

AUDITED FINANCIAL STATEMENT ATTACHED.

Sr. No.		College / Institute		
		Expenses directly attributable to course (Rs. in lakhs)	Share of Common expenses (Rs. in lakhs)	Total expenses (Rs. in lakhs)
i	Rent Paid, if any. If yes then provide copy of Agreement with the owner			
ii	Advertisement Expenses			
iii	Salary cost	Salaries, wages & Bonus		
		Contribution to provident fund & other funds		
		Staff Welfare & raining expenses		
		Others		
iv	Consumable	Work shop		
		Components		
		Project Expenses		
		Chemicals		
		Others		
v	Operating & Other Expenses	Electricity Charges		
		Telephone, postage, Xerox expenses		
		Water charges		
		Traveling & Conveyan.		
		Vehicle expenses		
		Repair & Maint.		
		Others		
vi	Administrative Expenses			
vii	Scholarships			
viii	Cost of Software			

ix	Printing Expenses			
x	Stationery			
xi	Insurance			
xii	Interest on Loan			
xiii	Depreciation	Equipments		
		Vehicle		
		Furniture		
		Computers & Others		
		Books		
xiv	Educational Tours expenses for students			
xv	Training & Placement expenses for students			
xvi	Sports expenses			
xvii	Annual Social expenses			
xviii	internet expenses			
xix	Taxes			
XX	* Any other expenses			
Grand Total				

- Any expenditure which is more than 5% of the total expenses should be shown separately. (Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)

19	List of the Equipment, Furniture, Vehicles etc.(only items costing more than Rs.50,000/-to be included)	<i>Attach certified audited details of cost of equipments with date of purchase & cost of annual maintenance</i>			
20	Fixed Asset Details <i>With all major heads of fixed assets</i>				
	Cost Data	College / institute / Hostel			
	Particular	Gross block 31/3/2011 Amount in Rs.	WDV as on 31/3/2011 Amount in Rs.	Depreciation for the year on 31/3/2011 Amount in Rs	Rate of depreciation %
a	Land (area.....)	-	-	-	-
b	Building(s)(Built-UD area in.....)	1620			
c	Lab /Work shop equipments				
d	Laboratory equipments	356723.00	303290.00	53433.00	15%
e	Books	1467961.52	1257956.52	210005.00	15%
f	Furniture & dead stock	1946387.00	1672469.00	273918.00	15%
g	Vehicle	--	--	--	--
h	Computers/Software	1921545.11	1158667.11	762878.00	40%
j	Others				
	Total	5692616.63	4392382.63	1300234.00	

	Projected Addition		College / Institute / Hostel						
	Particular		2011-12- 90.00 (Rs. In lakhs)	2012-13- 90.00 (Rs. In lakhs)	2013-14- (Rs. In lakhs)				
a	Land (area)		--	--	--				
b	Building (Built-up area in sq. mtr.)		1620 sqm.	--	--				
c	Lab / Work shop		--	--	--				
d	Laboratory equipments		1250000.00	1250000.00	1250000.00				
e	Books		600000.00	600000.00	600000.00				
f	Furniture & dead stock		450000.00	500000.00	400000.00				
g	Vehicle		--	100000.00	200000.00				
h	Others		--	--	--				
	Total		1130000.00	1145000.00	2450000.00				
21	The common infrastructure used by the trust for various colleges run by them in the same premises. N. A.			<i>Attach detailed list of infrastructure .Also indicate the bases adopted for the appointment of the common infrastructure.</i>					
22	a) Expenses per student for UG course			NA					
	b) Expenses per student for PG course			AUDITED FINANCIAL STATEMENT ATTACHED.					
23	Fees collected during last three years per student for UG course – NA								
Year	Management Seats		Payment Seats		Free Seats		Total		Average fees collected per student /Rs
	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	No of Students	Fees collected (Rs.)	No of Students	Fees collected (Rs.)	
2009-2010									
1st Year									
2nd Year									
3rd Year									
2010-2011									
1st Year									
2nd Year									
3rd Year									
24	Fees collected during last three years per student for PG course - (MCA)								
Year	Management seats		Payment Seats		Free Seats		Total		Average fees collected
	No of Students	Fees Collected (Rs.)	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	
2009-2010									
1 st Year	00	00	22	869000	08	316000	30	1185000	39500/-
2 nd Year	00	00	24	948000	25	987500	49	1935500	39500/-
3 rd year	00	00	22	792000	9	324000	31	1116000	36000/-

2010-2011									
1 st Year	00	00	32	1248000	28	1092000	60	2340000	39000
2 nd Year	00	00	22	929830	8	338120	30	1267950	42265
3 rd year	00	00	24	948000	25	987500	49	1935500	39500
25	Fees collected (2010-11) per student for PG course (MCA)				39,000/- (As Prescribed by SSS)				
No. of Students of 1st year-60				Average fees collected per student (Amount in Rs.)			Total fees collected (Amount Rs. In Lakhs)		
a) Indian (Govt. Quota+Management)				39881.00			55,43,450.00		
b) PIO + Foreign National				NA			NA		

26	Fees proposed by institute Fee for each course starting in AY 2010- 12. Justification for the proposed fee.	Justify Separately Annexure. (Anx- VI)
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a) Administrative Staff in the Institute / College

Name of the Director	Shri. Shreeram S. Zade			In charge Director	Regular
Pay Scale – 12000-420-18300					
Sr. No.	Name of the Staff	Designation	Whether required as per AICTE norms	Scale	Nature of appointment
1.	Ramesh M. Thakare	Jr. Clerk	Yes	As per norms	Regular
2.	Deepali Kulkarni	Accountant	Yes		Regular
3.	Kirti R. Bhalerao	Lab. Asst.	Yes		Regular
4.	Sukhada R. Bhalerao	Lab. Asst.	Yes		Regular
5.	Vasundhara S. Kulkarni	Lib. Asst.	Yes		Regular
6.	Vishvanath Lohar	Lib. Asst.	Yes		Regular
7.	Deepak R. Salve	Lib. Attend.	Yes		Regular
8.	Yogesh B. Vadhere	Peon	Yes		Regular
9.	Ramnath N. Dalavi	Peon	Yes		Regular
10.	Raghunath D. Bhamare	Peon	Yes		Regular

11.	Ravindra R. Makwan	Peon	Yes	Regular
12.	Bhushan Kadi	Peon	Yes	Regular

b) Staff in the Central Library					
Sr. No.	Designation	Whether required as per AICTE norms	Qualification	Scale	Nature of appointment
1	Librarian	01	M. Lib.	As per norms	Ad-hoc
2	Asstt. Librarian	00	--		Regular
3	Library Asst.	02	B.Sc., B.A.		Regular
4	Attendant	01	12 th		Regular
5	Any other staff	-	-		-

(C) Student - Teacher Ratio (Total no. of students & total no. of staff in the college)

	Ratio
1. Regular approved staff	1 : 12
2. Regular + Contract + Ad-hoc	1 : 20

(D) Ratio of Non-Teaching -Teaching Staff		
Inclusive of administrative, ministerial, Technical & other unskilled & semi skilled staff	Ratio	As per Council Norms
	1 : 12	-

Verification

(The person signing the Verification clause must satisfy Himself / herself about correctness of the information before affixing his / her signature)

I, Smt. Dr. SHAILAJA SHIVANAND LAVEKAR (full name in block letters), son / daughter of Mr. Krishna Sitaram Cholkar solemnly declare that to the best of my Knowledge, the information given in this proforma and statements accompanying is correct and complete. I further declare that I am submitting this proforma in my capacity as Director, Dr. Moonje Institute of Management & Computer Studies, Nashik and I am also competent to submit the same and verify it.

Date: 29.06.2011

Place: Nashik

Director

Form C
Central Library facility

Total No of students in the institute	139 Students
Reading hall capacity	60 Students
Total carpet Area sq. mtr.	340.75

a)	No. of Titles	1384	
b)	No. of Books	3130	
c)	No. of National Journals	18	
d)	No. of International Journals	14	
	Non-Technical Journals		
f)	Total Cost of	2,36,867/-	
	a) Books	1,19,808/-	Lakhs
	b) Subscription for Journals	1,17,059/-	Rs.
g)	Cost of furniture		Lakhs
	Whether Xerox facility is available	Yes	
i)	Whether Internet facility is available	Yes	
		Band Width	Broad Band 2 mbps
j)	No. of Computers available in the Library	P III	-
		P IV	09
		P V	-
k)	Whether multimedia facility available	Yes	
1)	Whether digitization of library is done	Yes (Automation S/W)	
m)	Any other amenities provided to students in library.	UPS Power Backup 800 VA 1.5 hrs.	

Date: 29.06.2011

Director

Place:- Nashik

FORM-D

Information of the Central Computing Facilities in the Institute

1	Whether the central computing facility is available		Yes
2	Number of PIII or equivalent and above PC available – P-IV		90
3	Whether legal licenses of System & Application Software available!		Yes
4	number of System Softwares available		02
5	number of Applications Softwares available		10
6	number of Printers available (Type: DMP/ DeskJet /LaserJet)		3-0-12
7	number of Scanners available		01
8	Total cost of the Printers and Scanners		80,000/-
9	Whether the Generator / UPS back-up available (back-up period and capacity in KVA)		Yes 62.5 KVA 8.5 KVA & 8 KVA 2 Hrs
10	Whether the Campus is Networked		No
11	Whether the Laboratories are Networked through LAN		Yes
12	Whether is Internet connection is available		Yes
13	If Yes specify type Dial-up/ISDN/DSL/Leased Line/any other		Broadband
14	Specify Bandwidth available		2 MBPS
15	Specify compression ratio		-
16	Cost of Hard Ware in Computer Center	Rs. Lakhs	31.08
17	Cost of Software in Computer Center	Rs. Lakhs	.46.00
18	Cost of furniture in Computer Center	Rs. Lakh	2.25
19	Annual fee of the Internet Services in	Rs.	36,000/-
20	Staff in Computer Center	Number	Pay Scale
	1. System Manager	No	-
	2. System Analyst	No	-
	3. Computer Programmer	No	-
	4. Computer Operator	No	00
	5. Non - Teaching Staff	Yes	03
	6. Maintenance Staff	Yes	00
			5 th Pay Scale
			5 th Pay Scale
			5 th Pay Scale

Date:- 29.06.2011

Place:- Nashik

Director